9814 12419 Financial accounting clerk (m/f/d) \*This is your job:\*  
  
· Recording and controlling incoming and outgoing payments  
· Monitor open items and create dunning proposal lists  
· Processing customer inquiries about invoices, payment transactions and  
Account Clarifications  
· Allocation and posting of incoming invoices including necessary ones  
delimitations  
· Support of the controlling at the end of the month as well as monthly  
Reconciliation of provision and accrual accounts  
· Creation of payment runs as well as travel expense and cash accounting  
  
  
  
  
\*What sets you apart:\*  
  
· Completed commercial training, ideally with experience in  
accounts receivable and/or accounts payable  
· High ability to concentrate as well as a careful, structured and  
very reliable operation  
· Excellent knowledge of MS Office products  
· Knowledge of Microsoft Dynamics NAV would be an advantage  
· Excellent team player who enjoys working  
  
  
  
  
\*You can look forward to this:\*  
  
· \*Work-life balance:\* 30 days vacation and flexible working hours  
Time recording and mobile working possible up to three days a week  
· \*Together:\* Appreciation and communication at eye level, flat  
Hierarchies, informal culture  
· \*Transparency:\* Open dialogue across the team, reinforced by  
regular team meetings and mood barometer  
· \*Onboarding:\* Individual, structured induction supported by  
our mentoring system and internal training  
· \*Responsibilities: \*Various, interesting tasks with  
constantly new challenges and room to realize your own ideas  
· \*Workplace: \*Modern and light-flooded office building with  
Air conditioning and ergonomic equipment  
· \*Further benefits:\* Company accident insurance and old-age provision  
with employer subsidy, subsidy for gym and for massages,  
JobRad, job ticket, charging station for electric cars - and much more! Financial Accountant None 2023-03-07 16:10:39.677000